

**REVISED**  
**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK**  
**February 25, 2014**  
**1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

(1) (Napi) Community Food Bank

- Email from Napi Friendship Association, dated January 23, 2014

C. MINUTES

(1) Council Meeting Minutes – February 11, 2014

D. UNFINISHED BUSINESS

a) Bylaw 1246-14 - Noxious Weeds

E. CHIEF ADMINISTRATOR'S REPORTS

(1) **Operations**

a) Operations Report

- Report from Director of Operations, dated February 19, 2014

(2) **Planning and Development**

(3) **Finance and Administration**

(4) **Municipal**

a) CAO Report

- Report from CAO, dated February 20, 2014
- MD of Pincher Creek Enhanced Policing Quarterly Report, October 1 to December 31, 2013

b) South Saskatchewan Regional Plan Joint Submission

- Draft 2, dated February 22, 2014

F. CORRESPONDENCE

(1) **Action Required**

a) Pincher Creek & District Municipal Library – Bylaw Changes

- Email from Pincher Creek & District Municipal Library, dated February 14, 2014

b) Agricultural Operation Practices Act (AOPA)

- Letter from Natural Resources Conservation Board (NRCB), dated February 4, 2014

c) Highway 3 Economic Development Association

- Letter from Municipal District of Taber, dated February 13, 2014

d) Commemorative Plaque – Willow Valley Schoolhouse

- Letter from Livingstone Range Recreation Park Society, dated February 20, 2014

(2) **For Information**

a) Municipal Grant Payment

- Letter from Alberta Transportation, dated January 31, 2014

b) Review of SATR Needs Identification

- Letter from AESO, dated February 6, 2014

c) Bobby Burns Fish Pond Deck – Funding Request

- Letter from Town of Pincher Creek, dated January 21, 2014

d) Lundbreck Gardeners – Thank You

- Thank you note from Lundbreck Gardeners, received February 20, 2014

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

a) Alberta Southwest

- Bulletin February 2014
- Minutes, December 4, 2013

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

(1) Personnel

(2) Personnel

I. NEW BUSINESS

J. ADJOURNMENT

**From:** Sandra Gibbs <executivedirector@okinapi.com>  
**Sent:** Thursday, January 23, 2014 3:15 PM  
**To:** Tara Cryderman  
**Subject:** Presentation to Council

Good afternoon! As follow-up to our conversation I would like to an opportunity to present to the council regarding the (Napi) Community Food bank.

Points to be covered:

1. Costs of operation
2. Ownership
3. Other

Regards,  
Sandra Gibbs  
Executive Director  
Napi Friendship Association



D. UNFINISHED BUSINESS

(1) Speed Sign Trailer – Beaver Mines

Councillor Garry Marchuk

14/036

Moved that Administration approach Citizens On Patrol (COP) to investigate whether that organization has insurance in place, with regards to the liability of transporting the speed sign trailer, and if not, what the cost to obtain the insurance would be;

And that if the appropriate insurance is in place, would COPs be willing to undertake the moving of the speed sign trailer.

Carried

E. CHIEF ADMINISTRATOR'S REPORTS

(1) **Operations**

a) Operations Report

Councillor Fred Schoening

14/037

Moved that the Operations Report for the period of January 22, 2014 to February 5, 2014, be received as information.

Carried

b) Disaster Recovery Project – Cottonwood Bridge

Councillor Terry Yagos

14/038

Moved that the report from the Director of Operations, dated February 5, 2014, regarding the Disaster Recovery Project – Cottonwood Bridge be received;

And that Council approve the repair of the Cottonwood Bridge, Option three, addition of a span as the repair strategy for the Cottonwood Bridge;

And further that following the detailed design and tender that Council be briefed on the project cost prior to tender award.

Carried

c) Summary of Projects at December 31, 2014

Councillor Fred Schoening

14/039

Moved that the report from the Director of Operations and the Director of Finance and Administration, dated February 5, 2014, regarding the Summary of Projects at December 31, 2013 be received as information.

Carried

d) Agricultural Service Board Terms of Reference

Councillor Fred Schoening

14/040

Moved that the Terms of Reference for the Agricultural Service Board be approved as presented.

Carried

e) Elevation of Weed Species Scentless Chamomile and Field Scabious

Councillor Garry Marchuk

14/041

Moved that the recommendation from the Agricultural Service Board, dated November 17, 2013 regarding the elevation of the weeds Scentless Chamomile and Field Scabious be received;

And that Council give first reading to Bylaw 1246-14 that would elevate Scentless Chamomile and Field Scabious from Noxious to Prohibited Noxious with the Municipal District of Pincher Creek No. 9.

Councillor Terry Yagos

14/042

Moved that 1<sup>st</sup> reading of Bylaw 1246-14 be tabled for further information from the Director of Operations and the Agricultural Fieldman, specifically with regards to further information on the weeds, a map showing the location of the weeds, and information on how the bylaw will be enforced.

Carried

**(2) Planning and Development**

Nil

**(3) Finance and Administration**

a) Statement of Cash Position

Councillor Garry Marchuk

14/043

Moved that the Statement of Cash Position for January 2013 be received as information.

Carried

**(4) Municipal**

a) Committee Appointments

Agricultural Service Board

Councillor Fred Schoening

14/044

Moved that Councillor Terry Yagos be appointed as the second member to the Agricultural Service Board and that Reeve Hammond be appointed as alternate.

Carried

Pincher Creek Foundation

Councillor Terry Yagos

14/045

Moved that Councillor Fred Schoening be appointed as an alternate to the Pincher Creek Foundation.

Carried

Oldman Watershed Steering Committee

Councillor Garry Marchuk 14/046

Moved that Councillor Terry Yagos be appointed to the Oldman Watershed Steering Committee.

Carried

b) CAO Report

Councillor Terry Yagos 14/047

Moved that Council receive for information, the Chief Administrative Officer's report for the period of January 24, 2014 to February 6, 2014.

Carried

F. CORRESPONDENCE

(1) **Action Required**

a) Aboriginal Languages Initiative Program

Councillor Fred Schoening 14/048

Moved that the letter from the Métis Nation of Alberta Association, dated January 25, 2014, regarding the Aboriginal Languages Initiative Program, be received;

And that Administration be directed to forward a letter of support for their "Ka ti pim so chik" Project.

Carried

b) Riverview Wind Power Project

Councillor Garry Marchuk 14/049

Moved that the letter from Bob and Bev Barr, dated February 3, 2014, regarding the Riverview Wind Power Project, be received;

And that a letter be forwarded to Mr. and Mrs. Barr providing answers to their questions posed in the letter.

Carried

Councillor Garry Marchuk 14/050

Moved that the review, pursuant to the Municipal Development Plan, Section K. *Resource Conservation and Natural Resources*; Wind Energy (10), be initiated to examine the impact of wind energy development within the municipality.

Carried

c) TRAVIS Multi-Jurisdiction (TRAVIS-MJ)

Councillor Fred Schoening 14/051

Moved that the letter from Alberta Transportation, dated January 28, 2014, regarding TRAVIS-MJ, be received;

And that the Reeve and CAO be authorized to sign the agreement on the MD's behalf.

Carried

d) *Building Families and Communities Act*

Councillor Garry Marchuk

14/052

Moved that the letter from Alberta Human Services, dated January 17, 2014 regarding the *Building Families and Communities Act*, be received as information.

Carried

e) MGA Review Consultations

Councillor Terry Yagos

14/053

Moved that the email from Alberta Municipal Affairs, dated January 20, 2013, regarding the MGA Review Consultations, be received;

And that any Councillors wishing to attend be authorized to do so.

Carried

f) DU Ranchland Log Cabin, Micrex Development, North Burmis Road construction and Economic Growth with the MD

Councillor Fred Schoening

14/054

Moved that the letter from Dan McKim, dated received January 28, 2014, regarding DU Ranchland Log Cabin, Micrex Development, North Burmis Road construction and Economic Growth with the MD, be received as information.

Carried

**(2) For Information Only**

a) Provincial Bridge Funding

Councillor Terry Yagos

14/055

Moved that the following be received as information:

- Letter from Athabasca County, dated January 24, 2014
- Letter from Wheatland County, dated January 10, 2014

Carried

b) Increased Traffic along Highway 785

Councillor Garry Marchuk

14/056

Moved that the letter from Alberta Transportation, dated January 23, 2014, regarding increased traffic along Highway 774, be tabled to discussions with Alberta Transportation staff, specifically with relation to the MD receiving permission to locate their traffic counter for a three-month period on Highway 785 and the liability associated with this.

Carried



c) Update on Building Canada Fund Program Design

Councillor Terry Yagos 14/057

Moved that the following be received as information:

- Email from Federation of Canadian Municipalities, dated January 28, 2014

Carried

d) Castle River Recreation Area

Councillor Terry Yagos 14/058

Moved that the following be received as information:

- Letter from Alberta Sport Connection, dated January 31, 2014

Carried

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

a) Not present

Councillor Fred Schoening – Division 2

- No concerns at this time
- Everything is going very well

Councillor Garry Marchuk – Division 3

Councillor Fred Schoening 14/059

Moved that Administration be directed to investigate the costs involved to bring the current Beaver Mines Fire Hall up to code.

Councillor Terry Yagos requested a recorded vote.

Councillor Garry Marchuk – In Favour  
Councillor Terry Yagos - Opposed  
Councillor Fred Schoening – In Favour  
Reeve Brian Hammond - Opposed

Motion Defeated

Councillor Garry Marchuk 14/060

Moved that Administration be directed to have walk through gates installed at both ends of the pathway, and fenced to prevent vehicle access, on the property purchased by the MD for the construction of a new fire hall.

Carried

Reeve Brian Hammond - Division 4

- Committee Meeting – Highway 3 intersections

Councillor Terry Yagos 14/061

Moved that a letter be forwarded to the City of Lethbridge indicating our support for retaining Ambulance Dispatch in the City of Lethbridge.

Carried

Minutes  
Council Meeting  
February 11, 2014

- Councillor Terry Yagos – Division 5
  - Lundbreck Citizens Council
  - Emergency Services

H. IN CAMERA

Councillor Fred Schoening 14/062

Moved that Council and Staff move In-Camera to discuss two personnel items, the time being 4:20 pm.

Carried

Councillor Terry Yagos 14/063

Moved that Council and Staff move out of In-Camera, the time being 5:03 pm.

Carried

I. NEW BUSINESS

(1) Crestview Lodge

Councillor Fred Schoening 14/064

Moved that a letter of support be provided to the Pincher Creek Foundation, indicating the MD's willingness to move forward with the application to the provincial government for upgrades to Crestview Lodge.

Carried.

(2) South Saskatchewan Regional Plan (SSRP)

A discussion ensued on Councillor's answering their own questionnaire regarding the SSRP, and a joint discussion with Town Council whether a joint submission should also be forwarded.

J. ADJOURNMENT

Councillor Garry Marchuk 14/065

Moved that Council adjourn the meeting, the time being 5:10 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1246-14**

**BEING A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9, IN  
THE PROVINCE OF ALBERTA, TO DESIGNATE SCENTLESS CHAMOMILE AND  
FIELD SCABIOUS AS PROHIBITED NOXIOUS WEEDS.**

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WHEREAS the Council of the Municipal District of Pincher Creek No. 9, and the Agricultural Service Board of the Municipal District of Pincher Creek No. 9, recognize the threat of Scentless Chamomile and Field Scabious weeds to our community;

AND WHEREAS under the authority of Section 9 (1) Weed Control Regulation of the *Weed Control Act*, the local authority may designate a plant as a noxious weed or a prohibited weed within the municipality by bylaw;

NOW THEREFORE the Council of the Municipal District of Pincher Creek duly assembled, hereby enacts that Scentless Chamomile (*Tripleurospermum perforatum* syn. *T. inodorum*) and Field Scabious (*Knautia arvensis*) be designated as prohibited noxious weeds within the boundaries of the Municipal District of Pincher Creek No.;

AND THAT the Weed Inspector for the Municipal District of Pincher Creek No. 9 is hereby empowered to enforce control measures pertaining to the said weed in accordance with the provisions of the *Weed Control Act 2008*.

READ A FIRST TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014

READ A SECOND TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014

READ A THIRD TIME  
AND FINALLY PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014

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Reeve

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Chief Administrative Officer





# Scentless Chamomile

(*Tripleurospermum perforatum* syn. *T. inodorum*)

**Provincial Designation:** Noxious

## Overview:

Scentless Chamomile can behave as an annual, biennial, or sometimes a perennial, but reproduces by seed only. Plants are usually very bushy and have a fibrous root system. It continually blooms, forms seed, and seeds germinate throughout the growing season: fall seedlings overwinter and are usually first to flower in spring. Native to Europe, it was introduced as an ornamental and/or a contaminant in crop seed. This is not the chamomile used for tea as it is scent-less. A single, robust plant can occupy one full square metre and produce up to one million seeds.

Scentless Chamomile and Oxeye daisy are often mistaken for each other as the flowers are nearly identical, but the leaves are very different. Both plants are weeds - there are no native white-flowered daisies in Alberta. It can also be confused with stinking mayweed or pineapple weed, but the foliage of these two plants has an odour.

## Habitat:

Scentless chamomile is well adapted to heavy clay soils and tolerates both periodic flooding and dry sites. It is a poor competitor but establishes quickly on disturbed sites. The seeds float on water and are widely dispersed this way.



## Identification:

**Stems:** Stems are erect to semi-erect, highly branched, may be reddish in color, and can grow up to 1 m tall. There can be a few to many stems per plant.

**Leaves:** Leaves are alternate and very finely divided into short segments (carrot-like) and odorless when crushed. Basal leaves disappear by flowering time.

**Flowers:** Flowers are composed of a yellow central disk surrounded by white petals. The flowers are borne singly at the end of stems and have numerous bracts, arranged in overlapping rows.

**Seed:** Seed are tiny (about 2 mm), ribbed and dark brown. Seeds develop and become viable quickly.

## Prevention:

Scentless Chamomile does not compete well with vigorous, healthy plant communities.

Dispersal by weed seed contamination in crop/grass seed and livestock forage is common. It can be very difficult to eradicate in crop situations.

## Control:

**Grazing:** Scentless chamomile is generally unpalatable to grazers and its seeds can survive digestion. *Invasive plants should never be considered as forage.*

**Cultivation:** Late fall and early spring tillage will control rosettes. Frequent, shallow tillage



PHOTO: Alec McClay



can help exhaust the seed bank by repeatedly destroying germinating seedlings. Equipment must be cleaned after.

**Mechanical:** Mowing can prevent seed production but plants will re-bloom below the cutting height. Hand-pulling can

prevent spread into new areas and is effective on small infestations. Pulled plants should be burned or bagged and sent to the landfill. Burning infestations that have finished blooming can prevent seed spread.

**Chemical:**<sup>1</sup> Picloram and clopyralid are effective. Late fall or early spring applications will control rosettes. Several products are registered for use in crop situations. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

**Biological:** A seed-head feeding weevil, *Omphalapion hookeri*, and a gall midge, *Rhopalomyia tripleurospermi*, have been released in Alberta.



<sup>1</sup> Always follow the product labels. The use of pesticides in any manner not published on the label or registered under the Minor Use of Pesticides regulation constitutes an offence under both the Federal Pest Control Products Act and Alberta's Environmental Protection and Enhancement Act.





# Field Scabious

(*Knautia arvensis*)

**Provincial Designation: Noxious**

## Overview:

Field scabious is native to Europe and was introduced as an ornamental plant. It is a tall perennial that favors grassy areas and develops a deep tap root. The flowers very closely resemble those of another ornamental perennial, Scabiosa (butterfly plant, pincushion flower) but each plant belongs to a different genus.

## Habitat:

Prefers nutrient-rich and moderately dry soils, but can also establish in gravelly soils.



Bolting

## Identification:

**Stems:** Stems are erect, hairy, sparsely branched, and grow up to 1.5 m tall. There can be one or several stems per plant, with little or no branching in the upper stem.

**Leaves:** Leaves are hairy and the degree of the lobes is highly variable. Young rosettes leaves tend to be lance-shaped, have pointed tips, and the margins can be entire or coarsely toothed – sometimes a few leaves will be pinnately lobed. Stem leaves are opposite, pinnate (deeply lobed) and attached directly to the stem. Lower leaves are 10-25 cm long but become smaller higher on the plant.

**Flowers:** Flowers are a composite of small, violet-blue to purple florets clustered into a head resembling a single flower up to 4 cm wide, and occur singly at the ends of stems. Occasionally flowering stems arise from leaf axils lower on the stem. Below the flower head is a ring of narrow green bracts. Flowers are hermaphroditic (having both male and female organs).

**Seeds:** Once flowering is complete the seed head is domed and covered with short, bristly hairs. The fruit is nut like, cylindrical and hairy, 5-6mm in size. Seeds fall around the parent plant. A single plant can produce up to 2000 seeds that remain viable for many years.

## Prevention:

Field scabious can invade undisturbed plant communities, and once established is very difficult to control, but maintaining healthy cover can help to prevent against invasion. Any field scabious infestation that has been allowed to go to seed a few



Seedhead



PHOTOS:  
Alberta Sustainable  
Resource Development

times will require many years of diligent control work to eradicate. Since this plant favors grassy areas such as hayfields, it can be widely dispersed in baled forage.

## Control:

**Grazing:** Field scabious is not palatable and seeds can be transported by animal movement. *Invasive plants should never be considered as forage.*

**Cultivation:** Discing before flowering is effective in crop land situations.

**Mechanical:** Mowing is effective to prevent seed production but would likely need to be repeated in the season because of re-sprouting. The deep tap root is difficult to remove in anything but loose soils; therefore hand pulling usually results in the stem breaking off at ground level and then re-sprouting occurs. However, any removal of seed is beneficial. Wear long sleeves and gloves as skin contact with the hairy plant causes considerable itching.

**Chemical:**<sup>1</sup> Picloram, clopyralid, and metsulfuron methyl are effective, mainly on rosettes and young bolts. Another application in the fall is effective for killing re-sprouting from roots. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

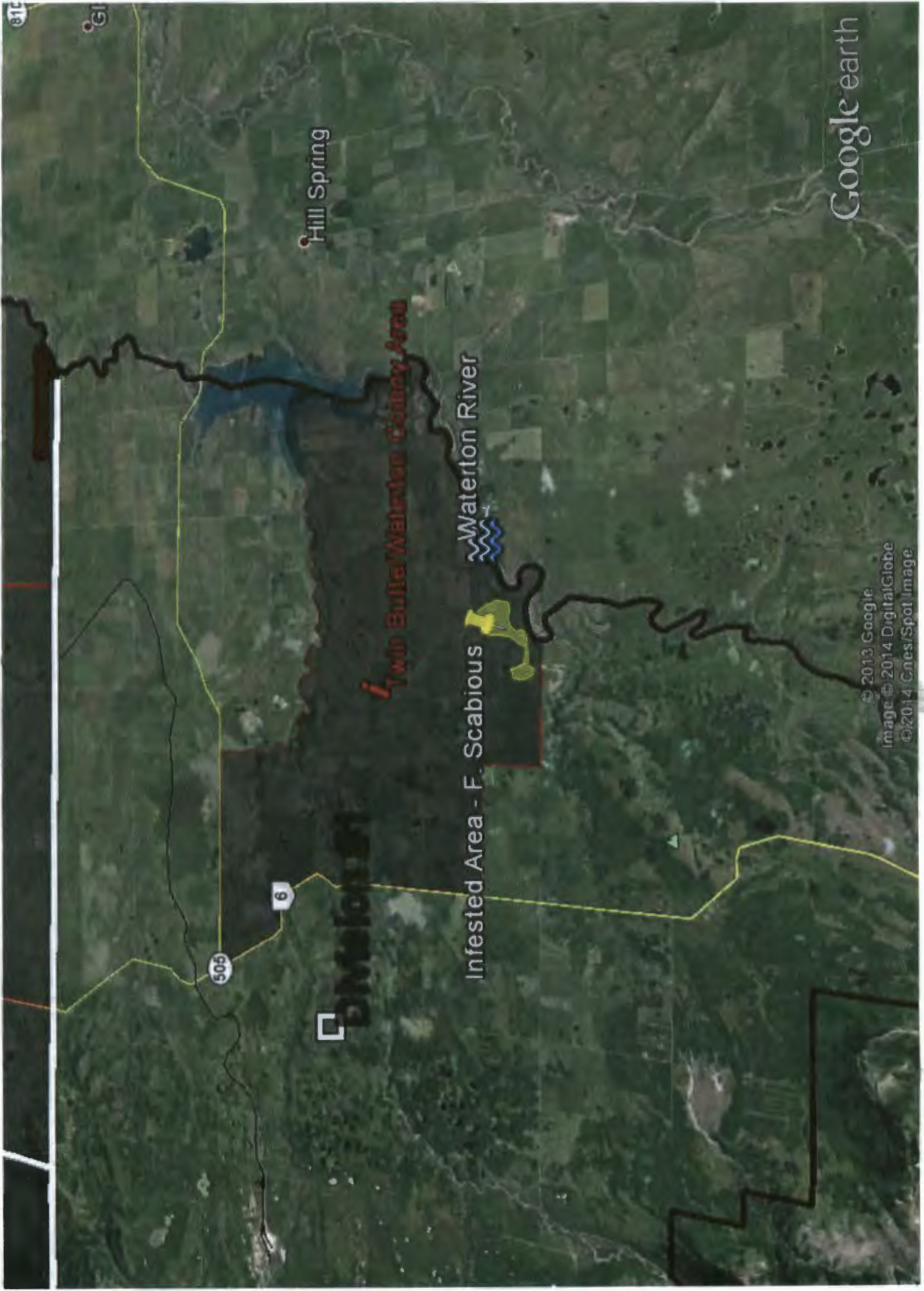
**Biological:** None researched to date.



Rosette

<sup>1</sup> Always follow the product labels. The use of pesticides in any manner not published on the label or registered under the Minor Use of Pesticides regulation constitutes an offence under both the Federal Pest Control Products Act and Alberta's Environmental Protection and Enhancement Act.





Google earth

miles  
km

10

10





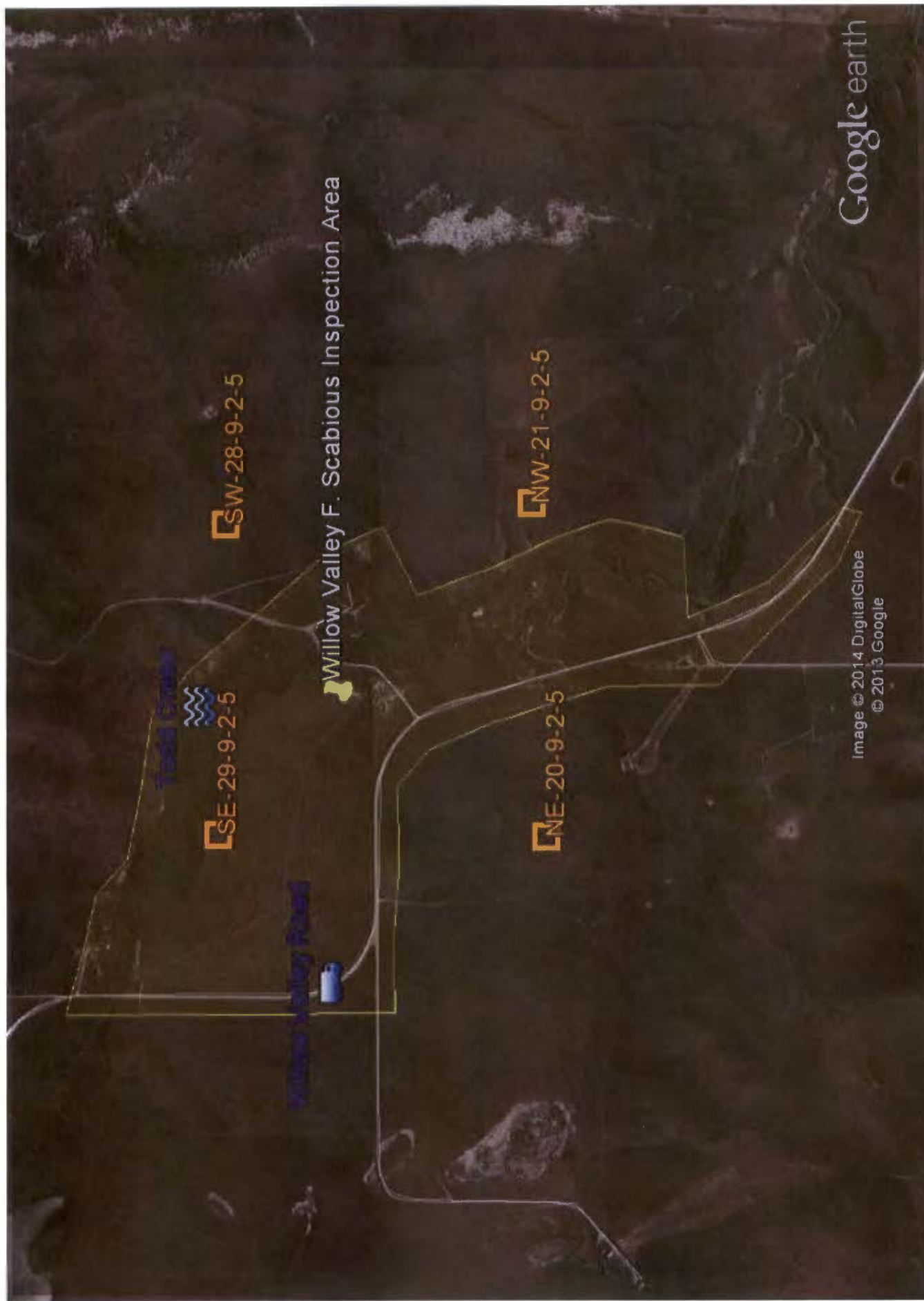
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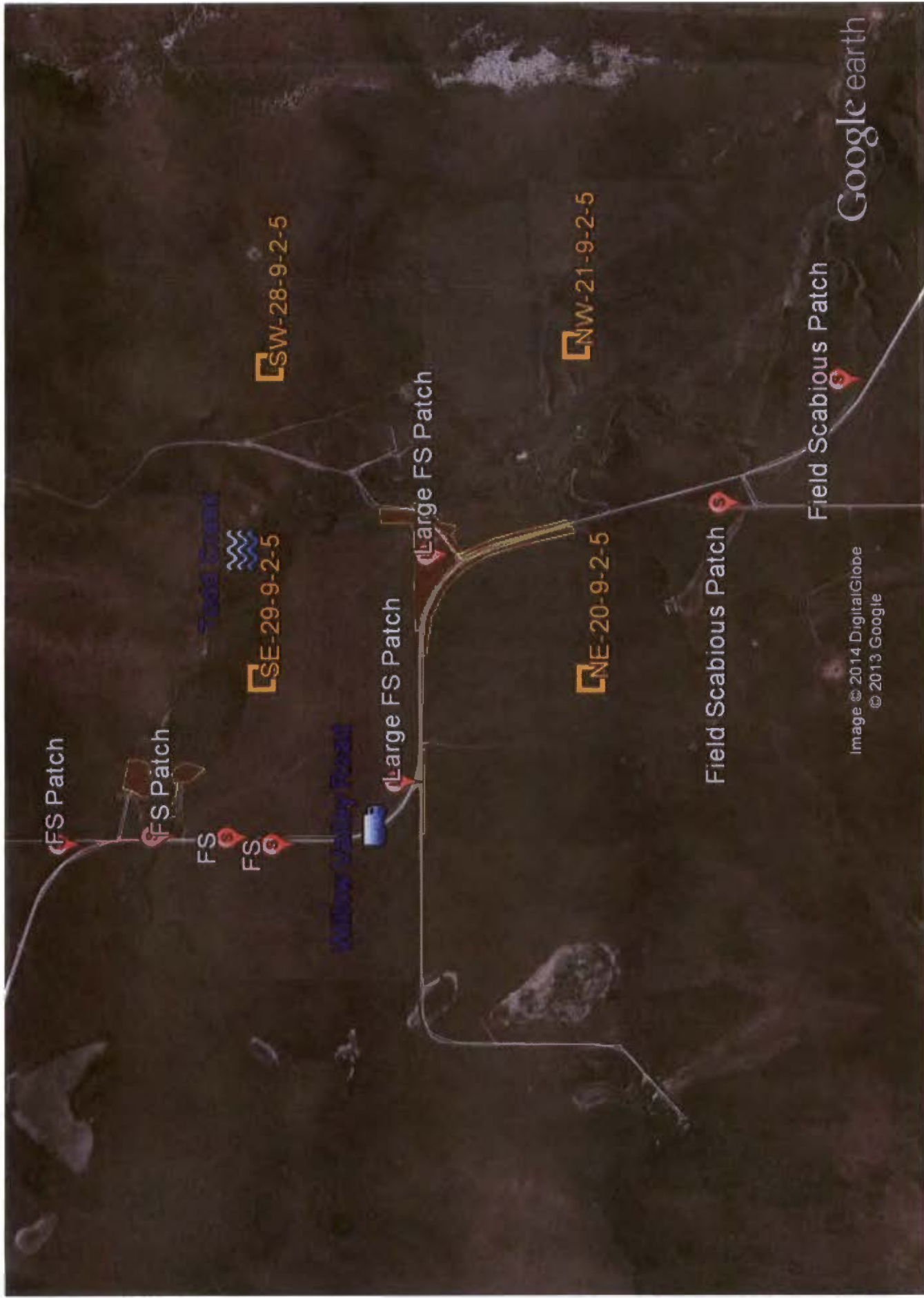
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3











Google earth

miles  
km

1

2











Province of Alberta

## **WEED CONTROL ACT**

Statutes of Alberta, 2008  
Chapter W-5.1

Current as of October 1, 2011

Office Consolidation

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### Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

### Regulations

The following is a list of the regulations made under the *Weed Control Act* that are filed as Alberta Regulations under the Regulations Act.

Alta. Reg.	Amendments
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#### Weed Control Act

Weed Control .....	19/2010
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# **WEED CONTROL ACT**

## **Chapter W-5.1**

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HER MAJESTY, by and with the advice and consent of the  
Legislative Assembly of Alberta, enacts as follows:

**Definitions**

1 In this Act,

- (a) "bylaw" includes, in respect of an improvement district or special area, an order made by the local authority;
- (b) "chief administrative officer" means
  - (i) the chief administrative officer of a local authority appointed under the *Municipal Government Act*, or



- (ii) if subclause (i) does not apply, an officer of a local authority designated by the local authority;
- (c) "control" means
  - (i) to inhibit the growth or spread, or
  - (ii) to destroy;
- (d) "destroy" means
  - (i) to kill all growing parts, or
  - (ii) to render reproductive mechanisms non-viable;
- (e) "inspector" means a person appointed as an inspector pursuant to Part 2;
- (f) "land" includes
  - (i) fixtures on the land, and
  - (ii) the land down to the low water mark of a stream, lake or other body of water that borders or is located on land;
- (g) "local authority" means
  - (i) in respect of an improvement district or a special area, the Minister responsible for the *Municipal Government Act*, or
  - (ii) in respect of all other municipalities, the council of the municipality;
- (h) "Minister" means the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for this Act;
- (i) "municipality" means
  - (i) a municipality or improvement district formed under the *Municipal Government Act*,
  - (ii) a municipality formed under a special Act, or
  - (iii) a special area constituted under the *Special Areas Act*;



- (j) "noxious weed" means a plant designated in accordance with the regulations as a noxious weed and includes the plant's seeds;
- (k) "occupant" means, subject to section 26, a person who occupies, exercises control over or has the right to occupy or exercise control over land;
- (l) "owner" means
  - (i) in respect of land, subject to section 26, the person who is registered as an owner of the land under the *Land Titles Act*, or
  - (ii) in respect of personal property, the person who
    - (A) is the legal owner of it,
    - (B) has lawful possession of it, or
    - (C) has the right to exercise control over it;
- (m) "prohibited noxious weed" means a plant designated in accordance with the regulations as a prohibited noxious weed and includes the plant's seeds;
- (n) "seed-cleaning facility" means a building, structure or vehicle that is designed, intended or used to clean, grade or size seed.

## Part 1 Weed Control

### Noxious weeds — control

**2** A person shall control a noxious weed that is on land the person owns or occupies.

### Prohibited noxious weeds — destroy

**3** A person shall destroy a prohibited noxious weed that is on land the person owns or occupies.

**Spread of weeds prohibited**

**4(1)** Subject to the regulations, a person shall not use or move any thing that, if used or moved, might spread a noxious weed or prohibited noxious weed.

**(2)** Subsection (1) does not apply if the thing is used or moved in a manner directed by an inspector under section 13.

**Disposal and storage of weed seeds**

**5(1)** A person shall not deposit or permit to be deposited noxious weed seeds or prohibited noxious weed seeds where they might spread.

**(2)** A person shall store refuse that may contain noxious weed seeds or prohibited noxious weed seeds, including screenings from cleaning, sizing or grading seed, in a container that will prevent the scattering of the seeds.

**(3)** Subsection (2) does not apply if the refuse is disposed of in a manner directed by an inspector under section 13.

**Seed-cleaning facility**

**6(1)** A person shall not operate a seed-cleaning facility or provide a seed-cleaning facility for rent or lease

(a) unless the person is licensed under the regulations, and

(b) except in accordance with the terms of the licence.

**(2)** Despite subsection (1), a farmer may operate a seed-cleaning facility the farmer owns to process seed for the farmer's personal use.

## **Part 2 Inspectors**

**Municipal inspectors**

**7(1)** A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

(2) If the Minister directs an inspector appointed under section 8 to enforce and monitor compliance with this Act within a municipality on the municipality's behalf,

- (a) an appointment of an inspector previously made by the local authority is void, and
- (b) the local authority shall not make any further appointments until the Minister revokes the direction.

#### **Provincial inspectors**

**8(1)** The Minister may appoint inspectors to enforce and monitor compliance with this Act within Alberta.

(2) The Minister may direct an inspector appointed under subsection (1) to enforce and monitor compliance with this Act on behalf of a municipality if

- (a) the Minister gives advance written notice to the municipality, and
- (b) in the opinion of the Minister,
  - (i) the local authority failed to appoint sufficient inspectors to enforce and monitor compliance with this Act, or
  - (ii) the inspectors appointed by the local authority are not properly enforcing and monitoring compliance with this Act.

#### **Municipal inspectors — joint authority**

**9** An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this Act within the other municipality.

#### **Inspector's identification**

**10(1)** A person who appoints an inspector shall provide the inspector with identification in the form required by the Minister.

(2) An inspector shall, on request, produce the inspector's identification while acting under the authority of this Act

- (a) in respect of land, to the occupant or owner of the land, and
- (b) in respect of personal property, to the owner of the personal property.

### **Part 3**

#### **Inspector's Powers and Notices**

##### **Obstruction of inspector**

**11** A person shall not wilfully obstruct or delay an inspector in the exercise of the inspector's duties or powers to enforce and monitor compliance with this Act.

##### **Entry and inspection power**

**12(1)** An inspector may enter land or inspect land or personal property at a reasonable time

- (a) to monitor compliance with this Act, including making inquiries, taking samples or performing tests, or
- (b) to enforce an inspector's notice, local authority's notice or Minister's notice in accordance with section 18.

**(2)** An inspector shall not enter a building unless the owner or occupant of the land on which the building is situated

- (a) consents, or
- (b) has been given a written notice.

**(3)** Subsection (2) does not apply if the building is, or is part of, a seed-cleaning facility, grain-handling facility or auction market.

**(4)** An inspector shall not enter a private residence unless the occupant of the land consents.

**(5)** A written notice under subsection (2)(b) must

- (a) name a reasonable time of entry, and
- (b) be given at least 24 hours before the time of entry.

**Inspector's notice**

**13(1)** If an inspector finds non-compliance with this Act, an inspector may give an inspector's notice in writing requiring compliance

- (a) in respect of land, to the occupant of the land and to the owner of the land, and
- (b) in respect of personal property, to the owner of the personal property.

(2) If an inspector finds prohibited noxious weeds that have not been destroyed, the inspector shall give an inspector's notice requiring the prohibited noxious weeds to be destroyed.

**Contents of inspector's notice**

**14(1)** An inspector's notice must direct the method, subject to the regulations, and time for compliance with this Act.

(2) The notice may contain directions, including limiting the use of land, for the year in which it is given and the following year.

(3) The notice must not require the destruction of crops unless in the inspector's opinion the destruction of crops is necessary to control noxious weeds or destroy prohibited noxious weeds.

(4) The notice must not require the destruction of more than 20 acres of growing crops unless the local authority of the municipality in which the crops are growing has consented in writing.

(5) Subsection (4) does not apply if the growing crop

- (a) does not have a significant commercial value, or
- (b) is a crop of noxious weeds or prohibited noxious weeds.

**Local authority's notice**

**15(1)** A local authority may give a local authority's notice to control noxious weeds and to destroy prohibited noxious weeds to the owners and occupants of land in a subdivided area that does not exceed 20 acres.

- (2) The notice may direct the method, subject to the regulations, and the time for the destruction of the weeds.
- (3) The notice may contain directions for the year in which it is given.

**Minister's notice**

**16(1)** The Minister may, by order, give a Minister's notice requiring a person to cease an activity that, in the opinion of the Minister, is in contravention of this Act.

- (2) The notice may prohibit
  - (a) the activity that, in the opinion of the Minister, is in contravention of this Act,
  - (b) the use of any facility, and
  - (c) the use or movement of anything as specified in the order.
- (3) The notice must
  - (a) contain the reasons for the making of the notice, and
  - (b) be served on the person to whom it is directed.
- (4) The Minister may apply by way of originating notice to the Court of Queen's Bench to seek an order of the court directing the person to comply with the Minister's notice.

**Compliance with notice**

**17(1)** A person given a notice under this Part in accordance with section 24 shall, subject to the right to appeal an inspector's notice or a local authority's notice, comply with the notice.

- (2) If a notice of appeal is filed, a notice is stayed until
  - (a) the appeal is disposed of, and
  - (b) a review by the Minister under section 20 is completed or the time to apply for a review has expired.
- (3) If there is a conflict between notices given under this Act,



- (a) a Minister's notice prevails over a local authority's notice or an inspector's notice, and
- (b) an inspector's notice prevails over a local authority's notice.

**Enforcement of notice**

**18** An inspector, or any person authorized by an inspector, may take any action that the inspector determines is necessary to fulfil a requirement of a notice given under this Part that has not been complied with when

- (a) in respect of an inspector's notice or a local authority's notice,
  - (i) the appeal period in the regulations has expired or the appeal has been determined, and
  - (ii) the request for review period in the regulations has expired or the request has been considered,
- or
- (b) in respect of a Minister's notice, a court order referred to in section 16 has been served on the person to whom the notice was directed.

## **Part 4**

### **Appeal of Inspector's Notice or Local Authority's Notice**

**Appeals**

- 19(1)** A local authority shall establish, at least annually, an independent appeal panel to determine appeals of inspector's notices, local authority's notices and debt recovery notices.
- (2)** A person who is given an inspector's notice, local authority's notice or debt recovery notice may, in accordance with the regulations, appeal it to an appeal panel.
- (3)** The appeal panel may confirm, reverse or vary the inspector's notice, local authority's notice or debt recovery notice.

**Review**

**20(1)** An appellant may, in accordance with the regulations, request a review by the Minister of a decision of an appeal panel.

**(2)** The Minister may confirm, reverse or vary the decision of the appeal panel and the decision of the Minister is final.

## **Part 5**

### **Recovery of Inspector's Expenses**

**Inspector's notices and local authority's notices**

**21(1)** Expenses incurred by an inspector enforcing an inspector's notice or a local authority's notice are a debt due to the local authority by the person subject to that notice.

**(2)** The chief administrative officer shall give a debt recovery notice to the debtor

- (a)** demanding recovery of the debt due, including a statement of expenses, and
- (b)** advising of the debtor's right to appeal the debt recovery notice.

**(3)** A local authority may recover the debt due in accordance with subsection (4) from any person who is given a debt recovery notice if

- (a)** the person has agreed in writing to repay the debt due,
- (b)** the person's rights of appeal and review of the debt recovery notice under sections 19 and 20 have expired, or
- (c)** the appeal and review of the debt recovery notice have been determined.

**(4)** A local authority may recover the debt due from any person who is given a debt recovery notice in either or both of the following manners:

- (a)** in the same manner as property taxes against land to which the inspector's notice or local authority's notice relates;
- (b)** by filing a certificate with the clerk of the Court of Queen's Bench at any judicial centre certifying the amount owing.



(5) A certificate filed under subsection (4)(b) becomes an order of the Court of Queen's Bench and may be enforced as a judgment of that court.

(6) A certificate filed under subsection (4)(b) becomes an order of the Court of Queen's Bench and may be enforced as a judgment of that court.

2008 cW-5.1 s21;2011 c14 s29

#### **Minister's notice**

**22(1)** Expenses incurred by the Minister to enforce a Minister's notice are a debt due to the Minister by the person subject to the notice.

(2) The debt due may be recovered by an action in debt.

#### **Appointment of municipal inspector**

**23(1)** The salary and expenses incurred by the Minister with respect to an inspector directed by the Minister to enforce and monitor compliance with this Act on behalf of a municipality under section 8 are a debt due to the Minister by the municipality.

(2) The debt due may be recovered

- (a) by withholding it from a grant or other money payable to the municipality by the Crown, or
- (b) by bringing an action in debt.

## **Part 6 Miscellaneous Matters**

#### **Service of notices**

**24(1)** A notice given under Part 3 or 5 must

- (a) be in the form required by the Minister, and
- (b) be served on a person in accordance with subsection (2) or (3).

(2) The notice, except for a local authority's notice, must be served on a person

- (a) by delivering it personally to the person,
  - (b) by leaving it with a person who appears to be 18 years of age or older at the private residence or place of business of the person, or
  - (c) if service under clause (a) or (b) is impractical,
    - (i) by posting the notice
      - (A) on the land or, if practicable, on the personal property to which the notice relates, or
      - (B) at the private residence of the person intended to be served,
    - and
    - (ii) by sending a copy of the notice by regular mail
      - (A) in respect of land, to the last address listed in the assessment roll of the municipality for the owner of the land, or
      - (B) in respect of personal property, to the last known address of the owner.
- (3) A local authority's notice must be sent by regular mail to the last address listed in the assessment roll of the municipality for the owner of the land subject to the notice.
- (4) For the purpose of this section, a notice sent by regular mail is deemed to have been received by the person 7 days from the date of mailing.

**Subsequent owner or occupant subject to notice**

- 25(1)** A notice given under this Act is effective against a subsequent owner or occupant of the land or a subsequent owner of personal property from the time the notice was originally given.
- (2) An owner of land or personal property shall provide a copy of the notice to a person before that person enters into an agreement to acquire the interest in the land or personal property.

(3) A chief administrative officer shall, on request, provide a mortgagee or purchaser of land a copy of all active notices given under this Act that relate to that land.

**Highways — designated owner or occupant**

**26(1)** If a highway is owned or occupied by a municipality, the local authority may

- (a) in respect of an improvement district or a special area, by order, or
- (b) in respect of all other municipalities, by bylaw,

provide that for the purposes of this Act a person is the owner or occupant of the highway to the highway's midpoint to the extent that the person is the owner or occupant of land that borders the highway.

(2) If a local authority makes an order or bylaw under subsection (1), the municipality is not an owner or occupant of the land for the purposes of this Act.

(3) A bylaw or order made under subsection (1) is not effective unless the Minister approves it.

(4) In this section, "highway" means a highway as defined in the *Traffic Safety Act* and includes the land on which it is situated.

**Refusal, revocation or suspension of licence**

**27** The Minister may refuse, revoke or suspend a seed-cleaning facility licence if the applicant or holder has, in the Minister's opinion, contravened this Act.

**Offence and penalty**

**28** A person who contravenes this Act is guilty of an offence and liable to a fine of not more than \$5000 or, in the case of failure to comply with a Minister's notice, a fine of not more than \$1000 for each day the offence continues.

**Disposition of fines**

**29** A fine imposed for an offence under this Act committed within a municipality belongs to the municipality.

**Regulations**

**30** The Minister may make regulations

- (a) respecting the designating of a plant as a noxious weed or prohibited noxious weed, generally or in respect of any part of Alberta;
- (b) respecting the directions that may be given in a notice under Part 3 of this Act;
- (c) respecting the sale, use, handling or movement of a thing that might contain or cause the growth or spread of noxious weeds or prohibited noxious weeds;
- (d) respecting appeals, appeal panels and reviews of appeals;
- (e) respecting the licensing of a person who operates a seed-cleaning facility or who provides a seed-cleaning facility for rent or lease;
- (f) respecting forms for the purposes of this Act.

**Act binds Crown**

**31** The Crown is bound by this Act.

**32** *(This section amends the Public Lands Act; the amendment has been incorporated into that Act.)*

**Repeal**

**33** The *Weed Control Act*, RSA 2000 cW-5, is repealed.

**Coming into force**

**34** This Act comes into force on Proclamation.

*(NOTE: Proclaimed in force June 17, 2010.)*

**Operations Activity Includes:**

- February 6, Computerized Asset Management System Webinar;
- February 7, Cowley Water Treatment Plant Progress meeting;
- February 11, Regular Council meeting
- February 12-17, Holiday;
- February 19, Preventative Maintenance Management System conference call.

**Agricultural and Environmental Services Activity Includes:**

- February 12, Agricultural Service Board Meeting;

**Public Works Activity Includes:**

- Divisional snow removal;
- Interviews for Equipment Operators.

**Capital Project Update:**

- Regional Water –
  - Treatment Plant – The filtration system is installed and piping work is ongoing, electrical is ongoing, site works nearing completion and waiting for ATCO Gas service upgrade;
  - Lundbreck Tie In – Electrical Service, significant completion achieved, reservoir icing issue resolved;
  - Regional Pipeline – No Change, monitoring areas where erosion was occurring.
- Administration Building Progress is continuing minor deficiencies are being repaired.

**Upcoming:**

- February 20, Disaster Recovery Project meeting;
- February 20, Grader Tender close;
- February 21, Lundbreck Breckenridge storm drainage Tender close;
- February 24, Airport approach review
- February 25, Regular Council Meeting
- February 25, Southern Alberta Conservation Partnership meeting;
- February 26, Joint Worksite Health and Safety meeting.

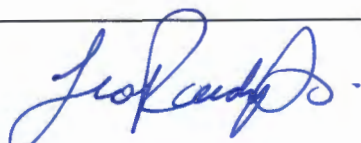

**Recommendation:**

That the Operations report for the period February 5, 2014 to February 19, 2014 be received as information.

Prepared by: Leo Reedyk

Reviewed by: Wendy Kay

Submitted to: Council

Date: February 19, 2014

Date: February 20, 2014

Date: February 25, 2014



## Municipal District of Pincher Creek 2014 Call Log Concerns

5	February 11, 2014		Concern is he is stuck on the RR 1-1.	Completed by PW on Feb 11, 2014 @11:36am, passed call onto Supervisor & directed operator to plow the Rd.
3	February 12, 2014	Landfill	Concern: The Rd. south of the Landfill, the MD did culvert work on it in 2013, is in need of plowing. The landfill manager is under the impression that once that work was completed, this road would be plowed in the winter. If this is still an "unimproved road" with not winter maintenance, Barricades need to be put up at both ends. <b>Exact Location Rg. Rd. 1-5</b>	Completed Feb 12. Please call landfill with a plowing schedule or advise if the Rd is still unimproved. Landfill staff were told that the Rd. is still unimproved but now we do try to keep it open unlike before. Supervisor told her the main thing to remember is that it is a Priority #2 Rd because of unimproved status. Will be opened tomorrow Feb 13.
3	February 12, 2014		Concern: Drifts on Tapay Rd. Second call in 2 days. She called Feb 11 advising Tapay Rd. has drifts on it. PW Operator checked the Rd. & said it had 3" of snow but plowed a few finger drifts. She called again this morning saying the grader only went part way on the Rd. & it is drifting again this morning. The wind is gusting 60-80km/hr this am & is drifting everywhere.	Phone message passed on to Supervisor for information.

## Municipal District of Pincher Creek 2014 Call Log Concerns

3	February 12, 2014		Rg. Rd. 2-0 South of 507 needs to be plowed Drifting is really bad.	PW called the operator on the radio at 11:31 am & was advised he was plowing the Rd. as we spoke. She also said that the Snow fence by NE2-6-2-W5M could be extended by 50 feet, & that the fence by her gate is 1/2 down.
4	February 18, 2014		Called to express concern with the access Rd. on the N. side of the Reserve (div4). He believes it is 8-2, he indicated that heaving is substantial & worried about someone going over that piece of Rd in the dark. Asked to please have a look & get back to him on what we can do to improve the situation.	Information was passed on to PW and temporary signs were installed to slow traffic down. Email forwarded with information.
3	February 18, 2014		Concern is 7 Gates Rd is drifting. PW took the call.	PW called the operator on the radio at 1:12pm. He had just started to plow that road.
5	February 18, 2014		Plowing Request. <b>Exact Location North Burmis.</b>	Operator will plow later today Feb 18.
5	February 18, 2014		Grader went Thru fence on Feb 14. On Friday Feb 14, the operator was plowing when he slipped off the Rd. into the ditch & thru the fence.	Caller was reassured that we were aware of the incident & that the fence would be fixed in the spring. She was told to call & inquire if it was not done by early May.
3	February 18, 2014		Concern: Rd. into her place needs blading. Was not done in 2013 & is very rough. <b>Exact Location: #5411 Rg. Rd. 2-5</b>	Advised that we would blade the Road this spring.

## Municipal District of Pincher Creek 2014 Call Log Concerns

3	February 11,2014		Concern is that Tapay Rd. is drifted in. <b>Exact location: Past Tapay on Carbondale Rd.</b>	Completed by operator on Feb 11, 2014.the operator inspected & reported to Supervisor about 3" of snow & a couple finger drifts but Rd. was passable with no problems. The operator wiped off the small drifts.
5	February 19,2014		Small amount of drifting and the crescent is getting plugged again. <b>Exact Location Oakley Drive.</b>	Supervisor inspected & there is lots of room on either side of the little finger drift for residents to get around. The drift is being generated by a neighbors travel trailer parked in the driveway. The hamlet maintainer is in town today and was instructed to clean up the drift.



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

February 7, 2014 to February 20, 2014

## DISCUSSION

- February 7, 2014                      Emergency Management
- February 11, 2014                  Policies and Plans
- February 11, 2014                  Regular Council
- February 12/13, 2014              Brownlee Seminar – Calgary
- February 12, 2014                  Premier Redford
- February 19, 2014                  Joint Council
- February 20, 2014                  Telephone System Training
- February 20, 2014                  Joint Council – Town

## UPCOMING:

- February 25, 2014                  Policies and Plans
- February 25, 2014                  Regular Council
- February 25, 2014                  Joint Council – Ranchlands
- February 26, 2014                  Castle Mountain – 11:00 am
- February 27, 2014                  Emergency Services
- March 4, 2014                      Council Strategic Planning
- March 4, 2014                      Castle Mountain Area Structure Plan
- March 4, 2014                      Subdivision Authority
- March 4, 2014                      Municipal Planning Commission
- March 1, 2014                      Policies and Plans
- March 1, 2014                      Regular Council
- March 6 – March 19, 2014      AAMDC

## OTHER

## RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of February 7, 2014 to February 20, 2014.

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Prepared by:                      CAO, Wendy Kay                      Date: February 20, 2014

Presented to:                      Council                      Date: February 25, 2014

**MD OF PINCHER CREEK ENHANCED POLICING  
QUARTERLY REPORT  
October 1 to December 31, 2013  
Cst. Doug Sokoloski  
Rural Community Policing Officer  
RCMP Pincher Creek**

**Quarterly totals**

Distance driven: **12,621km**

Violation tickets issued: **85**

Violation ticket location: Beaver Mines - **25**, Hwy 3/6/507 - **14**, Hwy 22 - **46**

Patrols to: Beaver Mines - **22** Lundbreck - **34** Twin Butte - **5**

**Public Meetings/Events/Training**

October 8: Lundbreck Citizen's Advisory Committee meeting.

October 19: OHV patrol near Beaver Mines (24 contacts).

October 19: COP fall meeting/potluck.

November 4: Lundbreck Citizen's Advisory Committee meeting.

November 6: COP new member training.

November 7: Remembrance Day ceremony in red serge at Lundbreck school.

November 11: Remembrance Day ceremony in red serge at Pincher Creek town hall.

November 12/19/28: DARE at Lundbreck school.

November 18: CNP Police Advisory Committee meeting.

November 21: Lockdown exercise at Lundbreck school.

November 27: Impaired driving lecture at Livingstone Hutterite colony (35+ in attendance).

December 5/17: DARE at Lundbreck school.

December 7: Joint forces checkstop at Burmis scales (200+ vehicles checked).

December 8: Lundbreck town Xmas supper.

December 19: VSU AGM.

**Cumulative totals for period June 1, 2009 to December 31, 2013**

Distance driven: **185,004km**

Violation tickets issued: **2,894**

Violation ticket location: Beaver Mines - **1,011** Hwy 3/6/507 - **342** Hwy 22 - **1,541**

Patrols to: Beaver Mines - **545** Lundbreck - **555** Twin Butte - **126**

Public meetings/events attended: **186**



**DRAFT 2, FEB 22** (changes in red)

**Land Use Secretariat**  
**9<sup>th</sup> Floor**  
**10035 – 108 St. NW**  
**Edmonton, AB**  
**T5J 9Z9**

Members of the Councils for the Town of Pincher Creek and the MD of Pincher Creek met on February 19<sup>th</sup> to participate in a facilitated discussion related to the October 2013 Draft South Saskatchewan Regional Plan. What follows is a summary record of that discussion.

Councils appreciated an opportunity to comment on the plan prior to its completion and implementation. Although many plan shortcomings were noted throughout the discussion, there was an overall optimism that the final plan would, in fact, lead to valid, science-based direction related to a multitude of competing land uses. **Responsibility for local land use planning will continue to fall to municipalities but those plans and decisions will now have to align with the Regional Plan.** Because of the Town/MD proximity to the Rocky Mountains and Eastern slopes, there was much focus on issues related to those geographic locales. The Pincher Creek region has a long history of ranching and farming, resource extraction, and recreational tourism. Council members were unanimous in their observation that those deeply embedded activities and pursuits are only possible and sustainable because of water.

Council members recognized the important responses provided across the region by many agencies. Groups such as the Southern Alberta Land Trust Society, the Oldman Watershed Council, Livingstone Landowners Group, Southwest Alberta Sustainable Community Initiative, and the Castle Crown Wilderness Coalition are but a few that have been engaged for years in various SSRP processes. Much of the work they have done and submitted in response to the Draft Plan is deeply science-based. Their comments on the Draft contain many 'common threads'. Many similar comments came to the fore in this Joint Council discussion.

**High-level Review of the SSRP Purpose/Governing Legislation/Desired Outcomes**

Participants reviewed the primary 'statement of purpose' of the SSRP. They were reminded that the Land Use Framework is governed by the Alberta Land Stewardship Act of 2009. The 'desired outcomes' as presented in the Draft Plan were also reviewed.

**Primary SSRP Documents:** Members reviewed a list of those documents prepared and released by the Secretariat since 2009

**Geography of SSRP:** Participants reviewed the map that illustrates the entire SSRP Region with emphasis on **Conservation Areas and Recreation and Parks Areas**. Regional Outcomes and Management Intent (with timelines) are also summarized on this map.



Members noted the incredible size and complexity of the region and expressed some concern over possible conflicting interests and priorities between city residents and small rural community/area residents. Small community populations are absolutely dwarfed by the population differential with cities like Calgary. It was noted that the Draft Plan does not describe a mechanism for "sorting through" those possible conflicts. **It is recommended that consideration be given to the establishment of sub-regional plans to address "concentrated concerns". Members also reviewed the "known regional challenges" as listed in the summary "Highlights of the Draft SSRP" brochure.**

### **Overview of the Regional Advisory Council Advice to the Alberta Government**

Participants were provided with an overview of the RAC group composition and a summary Terms of Reference. Topics for consideration by the RAC were discussed briefly. The items excluded from the RAC consideration list were noted.

The RAC made 140 recommendations related to Healthy Economy, Healthy Ecosystems and Environment, and Healthy Communities. **While many of those recommendations have made it into the Draft Plan, not all have. In the interests of transparency, the rationale for 'exclusion' should be described in the Plan.**

### **Overview of other regional agencies that submitted responses to the Draft.**

Participants noted that seven "regional agencies" (land user groups, non-profits, etc) had already submitted response(s) to the Draft.

### **Discussion Notes:**

#### **Water – Quality, Quantity and Management**

The Pincher Creek region has, over the years, enjoyed abundant, relatively clean water. According to recent cumulative effect studies, the region's water resource is threatened and in decline. It was stated simplistically by a long-time rancher that "if we use the land properly, the water resource will remain the sustaining resource it is today".

To that end, it was agreed that while the intent of the Plan is to find balance between the economic, social, and environmental needs of Alberta is a good intent, the plan fails to describe 1.) what priorities are; 2.) the manner of decision-making and 3.) who will be involved. That basic framework would provide tools required for the establishment of priorities, the meaningful inclusion of municipalities in all discussions, as well as protocols for



complete regulatory and monitoring transparency. The framework would address flowing water, wetlands and groundwater elements and be legislated and enforced.

It was noted that the majority of proposed conservation areas are at high elevation leaving the valley bottoms susceptible to activities that could prove detrimental to water quality. Conservation protection policies and legislation must be implemented in the multitude of east slope valley systems that act as channels for this sustaining resource.

The Joint Council discussion group recognizes the extensive work done by the Oldman Watershed Council and would encourage the Secretariat to adopt that valuable work into the structure of the plan. The OWC Headwaters Action Plan was written in partnership with 18 stakeholder groups and in consultation with 500 citizens at 22 community meetings. That work is science-based but includes the often hard-won land-based knowledge and experience of people who live on the land and are sustained by the water resource.

### **Enforcement**

Many elements of land use are currently regulated by some level of legislation. It is obvious that while various forms of enforcement are in place on the land, the entire enforcement regime is mandated through vague legislation, is inadequate and hopelessly underfunded. As a result, enforcement seldom reaches problem areas in a timely way. Where enforcement is not present, that usually means legislation does not exist or is weak.

In group discussion and related to enforcement, the following points were raised and recommendations made:

**Recreation and Tourism:** Tourism, as an economic driver, must not come at the expense of ecosystem security. There is intrinsic value in natural landscapes. Although the Plan references Off Highway Vehicle economics, there is little reference to a non-motorized recreational economy. Without unspoiled landscapes, any tourism economy could be eroded.

The value of protected natural areas needs to be understood and addressed in a plan that recognizes the full suite of ecosystem services as a priority in the economics equation.

### **Random Camping/regulated camping/overcrowding**



At the current rate of random camping influx, more and more public land is being subject each year to illegal road incursion, grassland destruction, meadow and wetland and forestry damage by highway vehicles, off-highway vehicles, dirt bikes, and motorized camper units of all sizes. The discussion group presented the following options for consideration:

- **Either eliminate random camping entirely or legislate stay-time limits**
- **Begin to charge a fee for random camping**
- **Improve the quality of the regulated camping experience by using a portion of recreational vehicle (OHV, Dirt bikes, snowmobiles etc) license fees for maintenance/upgrading purposes.**
- **Eliminate the "contractor" management of regulated camp grounds (where contractors have no investment in the facility) and replace with government employee management.**
- **Work to overcome the problems inherent in the current camping reservation system.**
- **Institute a 50% Reserved and 50% first-come first-served policy for all regulated camp grounds.**
- **Add minimally to the inventory of regulated camp-grounds**
- **Institute a "gated-access" policy where occupancy limits are enforced for certain areas of public lands**
- **Gradually place conservation officers/enforcement agents/forest wardens back into residential units in forestry lands to expedite enforcement of laws**
- **Consider the establishment of a "commission" as a citizen partnership structure for oversight of all matters related to land use and management in specific areas of the green zone.**
- **Where possible, engage local jurisdictions as active partners in planning and managing**

### **GoA Departmental Integration for Plan Legislation, Execution and Management**

The group realizes that many government departments will be involved in moving the Plan forward (through policy or regulation), and then in monitoring and enforcement.

It is recommended that every effort be made to blend certain GoA legislative and management functions to prevent opposing intent and conflicting



**exercise of legislation. (ie. Rulings on linear development and agricultural land fragmentation may fall under the jurisdiction of two or more government departments.)**

**Sacrifice Zones:** This concept, not openly referred to in the Draft, is implied through the use of words such as “trade-off”, or “no-net-loss”.

**The concept of ‘sacrifice zone’ is simply no longer acceptable in an already over-burdened and stressed landscape. The notion must be eliminated at the discussion table.**

**Clear Direction** The Plan seems to recommend that some decision-making processes **will** be left in the hands of municipalities. There is however, little in the plan to provide **clear direction, clear targets, and clear leadership**. The plan uses vague suggestions of “considering, encouraging, promoting, and fostering” as we begin to consider changes to the status quo. Those terms create a “sliding scale” status quo, which is exactly what we have had for decades. We tend to adjust our environmental thresholds, limits and triggers to suit new demand.

**Any new plan must include clear, and where necessary, legislated direction. Although we have laws that govern most of our activities, those laws must be changed to accommodate a new plan when necessary. Laws provide clarity. Enforcement provides surety.**

**Thresholds:** A balance must exist between human activity and ecosystem sustainability. Our natural world is one of intricate “nested systems”. It becomes necessary to adopt all measures possible to assure the health and sustainability of those systems. Water quality and quantity, air purity and biodiversity are critical elements in the understanding, assessment and protection of the systems that allow us to live and recreate in the world. Ecosystem thinking must include recognition, understanding, conservation and legislation. The **proposed** Biodiversity Management Framework as proposed by the Plan for completion by the end of 2014 is a key element in the establishment of thresholds and limits.

**The plan must be clear in its intent to use the best science available to determine thresholds. The plan stresses the use of cumulative effect science to provide that information. While “recommended limits” may keep us back of the edge, legislation, education and enforcement will keep us from going over the edge.**



**Restoration and reclamation:** Joint Council participants noted the absence of any intent in the Plan to “repair, restore, or reclaim” areas in the green zone that have been severely impacted over decades. These areas exist, are numerous, and should not be left to be further trampled and degraded. Most are in areas of significant biodiversity and headwater flows. Almost all are the result of motorized recreational activity. While one of the goals of the Plan is to “maintain” biodiversity, there is an opportunity in some areas for recovery to a higher level of health of the ecosystem. The recommendation is that the plan include clear recognition of this problem, and clear intent to correct it.

**Agricultural Lands:** One of the most important issues related to agricultural lands is that of the threat of fragmentation and conversion of agricultural lands to non-agricultural uses. The reference to municipalities ‘discouraging’ the practice, is weak.

**Municipalities may require new, legislated tools to allow them to control land use in order to maintain a sustainable and contiguous food-producing land-base. Further, it is recommended that compensation be legislated for those landowners who actively steward the land in a manner aligning with the overall intent of the Plan (this might include protection of riparian areas, wetlands, native fescue grasslands, natural wooded areas and shelter-belts). Private land-owners would do well to adopt “beneficial management practices” as outlined in documents such as the Southern Foothills Study (Southern Alberta Land Trust Society)**

The Land Use Framework, with **the** legislative authority of the Alberta Land Stewardship Act, is a new opportunity. We have a chance to reassess our ‘place within the land’, make the necessary changes to our way of ‘doing business’ and to build a strong and sustainable legacy for our children and grandchildren. As the plan moves forward, hard decisions will have to be made to bring science-based clarity to all plan elements. One has to remain optimistic that we can, in fact, decide what is to be done, for what reason, and under what rules, and do so in a manner leading to **science-based sustainability**.

Councils have now had an opportunity to review the SSRP responses of the Oldman River Regional Services Commission (ORRSC). These various reports represent a strong, regional, collaborative approach to matters described in the plan. The plan itself encourages that collaboration.



Councils for the Town of Pincher Creek and the M.D. of Pincher Creek appreciate the opportunity to provide **their** collaborative view of the plan. It was interesting to note that there were no serious differences of opinion on any single matter that arose during the discussion. Although we are two separate jurisdictions, we are at heart, one 'greater' community, nested within this South Saskatchewan Region.

---

Don Anderberg, Mayor  
Town of Pincher Creek

---

Brian Hammond, Reeve  
M.D. of Pincher Creek No. 9

February 22, 2014

## Tara Cryderman

---

**From:** Wendy Kay  
**Sent:** Friday, February 14, 2014 1:41 PM  
**To:** Tara Cryderman  
**Subject:** FW:  
**Attachments:** By law change notification to councils.doc; Library board bylaws January 2014.doc

Next Agenda

**From:** Janice Day [mailto:jday@pinchercreeklibrary.ca]  
**Sent:** February-14-14 10:44 AM  
**To:** 'lwilgosh@pinchercreek.ca'; Wendy Kay; 'vilocow@shaw.ca'  
**Subject:**

Hi,

The library board has updated its bylaws, the change being a lowering of fines charges on children's & young adult items.

- According to the libraries act the three councils have to receive the bylaws before they are official. Also according to the libraries act, the councils can't change the library board bylaws, but they can 'disallow' the bylaw.
- Once all three councils have 'received' the information, and hence accepted it, I will need 5 signed copies of the changed bylaws. I can prepare the copies.
- I have attached a covering letter and a copy of the updated bylaws. The changes are all in schedule D and are highlighted in red to make it easier

If this explanation, together with the covering letter is sufficient, would you please put this item on your council's agenda and let me know when the information is received. I would be happy to answer any questions you have, or attend a council meeting along with someone from the board.

Thank-you.

~~~~~  
 Janice Day  
 Pincher Creek & District Municipal Library  
 Box 2020,  
 Pincher Creek, AB. T0K 1W0

403-627-3813  
[jday@pinchercreeklibrary.ca](mailto:jday@pinchercreeklibrary.ca)  
[www.pinchercreeklibrary.ca](http://www.pinchercreeklibrary.ca)



Pincher Creek & District Municipal Library  
Box 2020,  
Pincher Creek, AB. T0K 1W0

Tel.: (403) 627-3813 Fax: (403) 627-2847 Email: [help@pinchercreeklibrary.ca](mailto:help@pinchercreeklibrary.ca)

---

February 13, 2014

**Re: change of Library Board bylaw, *Penalty Provisions***

To:

The M.D. No. 9 Pincher Creek / Wendy Kay  
The Town of Pincher Creek / Laurie Wilgosh  
The Village of Cowley / Cindy Cornish

At a regularly scheduled board meeting of Nov. 20, 2013, the Library board gave first reading to a bylaw change. At a regularly scheduled board meeting of January 22, 2014, 2<sup>nd</sup> and 3<sup>rd</sup> readings were given.

As per the Libraries Act in the Province of Alberta, Section 37(2), Bylaw transmission:

*An intermunicipal library board, on passing a bylaw under section 36, shall forthwith forward a copy of the bylaw to the council of each municipality that is a party to the intermunicipal agreement respecting that board.*

The council of a municipality may disallow a bylaw passed by a municipal board it has appointed, but it may not change the bylaw.

A copy of the bylaws of the library board is attached. The changes are all in schedule D (pg. 8) and are highlighted in red. The change is that the library board is dropping the fine level for children, juvenile and young adult materials. The fines for adult materials remain the same.

Would you please bring this bylaw change to the attention of your respective councils. If you think it reasonable that someone from the Library attend a regular council meeting to answer questions, please let me know.

Would you please inform the Library board in writing that this change has been received. Thank-you. Five signed copies will be needed, one for each council, one for the Library and one to be sent to the Minister.

On behalf of the Library board,

Janice Day,  
Librarian/Manager

## OPERATING BY-LAWS OF THE PINCHER CREEK MUNICIPAL LIBRARY

The Pincher Creek Municipal Library Board enacts the following by-laws pursuant to The *Libraries Act*, R.S.A. 2000, Chapter L-11, Section 36.

### INTERPRETATION

1 (1) for the purposes of this by-law the expression:

- a) "Act" refers to The **Libraries Act**, R.S.A 2000, Chapter L-11 and amendments thereto.
- b) "Board" means the Pincher Creek Municipal Library Board.
- c) "Borrower" means the person to whom a borrower's card has been issued.
- d) "Librarian" means the person charged by the board with the operation of the Pincher Creek Municipal Library.
- e) "Library Resources" means any material, regardless of format, that is held in a library's collection and includes books, periodicals, audio recordings, projected media, paintings, drawings, photographs, micromaterials, toys and games, kits, CD-ROMS and electronic databases in the collection of the Pincher Creek and Municipal Library or borrowed by the Pincher Creek Municipal Library.

1 (2) In these by-laws, unless contrary intention appears in the context

- a) words imparting male persons include female persons.
- b) words in the singular include the plural and words in the plural include the singular.
- c) where a word is defined, other parts of speech and tenses of that word have corresponding meanings.
- d) Where a period of time dating from a given day, act or event is prescribed or allowed for any purposes, the time shall be reckoned exclusively of such a day act or event.

1 (3) Where the time limit for doing anything falls on a day when the library is closed to the public the time shall be deemed to be extended to the first day thereafter on which the library is open to the public.

### LIBRARY FACILITY

2 (1) The portion of any building used for public library purposes is open to any member of the public during the hours of opening as set out by the Pincher Creek Municipal Library Board from time to time.

2 (2) Charges for the use of the library premises not normally used for the public library purposes are set out in Schedule A which is attached hereto and forms part of this by-law.

2 (3) Any person using the library building shall conduct himself so as not to disturb other library users.



### PROCEDURE FOR ACQUIRING A BORROWER'S CARD

3 (1) Any person resident in the town of Pincher Creek, Municipal District of Pincher Creek, or the Village of Cowley is eligible to apply for a borrower's card. Non residents, temporary residents and associations/businesses may also acquire a borrower's card.

3 (2) Pursuant to 3 (1), an application will be

- a) in writing in form prescribed by the librarian
- b) dated and signed by the applicant.
- c) dated and signed by the parent or guardian of an applicant who is less than 12 years old.
- d) accompanied by the fee outlined in Schedule B.

3 (3) The librarian may issue a borrower's card to a person who has made proper application pursuant to 3(1) and 3(2).

### RESPONSIBILITIES OF A BORROWER

4 (1) A borrower's card may only be used by the person to whom it was issued except:

- a) on consultation with the librarian, a person may be delegated to borrow materials on behalf of a borrower who cannot attend the library in person.

4 (2) A borrower will notify the librarian of any change of address and/or phone number.

4 (3) A borrower will take proper care of any library item entrusted to his care.

4 (4) A borrower will return any library item to the library on or before the due date as provided in Schedule C.

### LOAN OF LIBRARY RESOURCES

5 (1) In accordance with The *Libraries Act* Section 36 (3) there shall be for the use of library resources. This includes resources used on the premises, resources loaned or resources acquired from other sources at the discretion of the board.

5 (2) The loan periods for various library resources are set out in Schedule C.

5 (3) Library resources may be reserved in accordance with policy established by the board.

5 (4) Library resources may be renewed in accordance with policy established by the board.

### PENALTY PROVISIONS

- 6 (1) The fines for late return of library resources are as set out in Schedule D.
- 6 (2) The fines for damaged or lost library resources are as set out in Schedule D.
- 6 (3) The procedures for demanding the return of overdue library resources are as set out in Schedule D.
- 6 (4) A borrower's card may be revoked by the librarian for the reasons set out in Schedule D.
- 6 (5) A person who has had his borrower's card revoked pursuant to 6 (4) may within 30 days of such revocation make an appeal to the board in writing setting out the grounds of the appeal.
- 6 (6) The decision of the board in an appeal pursuant to 6 (5) is final and not subject to further appeal.
- 6 (7) In cases of serious dereliction the board may prosecute an offence under The *Libraries Act*, Section 41. Such an offence is punishable under the *Libraries Act* s41. The range of penalties applying on conviction for such an offence is set out in Schedule D.
- 6 (8) Any fine or penalty imposed pursuant to an offence under 6 (7) inures to the benefit of the Pincher Creek Municipal Library board in accordance with The *Libraries Act*, s42.

Read a first time \_\_\_\_\_

Read a second time \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Treasurer

Read a third time and adopted this \_\_\_\_ day of \_\_\_\_\_,  
2005.

Schedules A to D are part of the By-laws of the Pincher Creek and District Municipal Library.

Schedule A – Room Rental Fees

Schedule B – Borrower's Card Fees

Schedule C – Loan Periods for Library Resources

Schedule D – Penalty Provisions

- 1) Fines for late return of library resources
- 2) Fines for damaged or lost library resources
- 3) Procedures for notice of overdue library resources and demand for return of library resources
- 4) Revocation of borrower's cards.
- 5) Penalties for abuse of borrowing privileges.

SCHEDULE A  
Room Rental Fees

Not applicable at this time.



SCHEDULE B  
Annual Borrower's Card Fees

1. RESIDENT – (of the Town of Pincher Creek or Municipal District of Pincher Creek)
  - Adult- \$15.00 (ages 19-64)
  - Family- \$30.00
  - Student- \$8.00 (to age 18, in school)
  - Senior- \$10.00 (65 years & over)
2. NON-RESIDENT – (resident of Cowley, Brocket or Waterton Park)
  - \$40.00 per household
3. SEASONAL/TEMPORARY RESIDENT- (will be residing in Community less than six months)
  - \$15.00 for adult membership
  - \$60.00 deposit, refundable on return of all library materials
4. LOCAL CARD – (residents of Village of Cowley, only)
  - \$15.00 per household with access to the local collection, only
5. BUSINESS/ORGANIZATION- (schools, charitable organizations, businesses)
  - \$50.00

SCHEDULE C  
Loan Periods for Library Materials

1. The loan period for Library books before a penalty is charged will be three weeks (21 days).
2. The loan period for Library videos before a penalty is charged will be one week (7days).
3. The loan period for Interlibrary Loan materials before a penalty is charged will be two weeks (14 days).

SCHEDULE D  
Penalty Provisions

1. Fines for late return of materials
  - a. For overdue children's books (BB, P, E) 10 cents per day per book will be charged. For overdue Juvenile (J) & Young Adult (YA) books, 15 cents per day per book. For all other overdue books 25 cents per day per book will be charged.
  - b. For overdue children's DVDs & videos 50 cents per day will be charged. For overdue Juvenile DVDs & videos (J) & Young Adult (YA) DVDs & videos \$1.00 per day per video will be charged.
  - c. For all other overdue DVDs and videos \$2.00 per day will be charged
  - d. For overdue Interlibrary loans 50 cents per day per item will be charged, in accordance with Chinook Arch Regional Library System policy.
  - e. In all cases the Chinook Arch Library that owns the material sets its own policy for overdue fines (see CARLS Circulation Policies Manual, Section 3.3)
  - f. The maximum fines ceiling, or maximum amount of fines a patron can owe before borrowing privileges are suspended, is \$10.00.
2. Fines for damaged materials
  - a. Damages shall be assessed by the home library, and the borrower shall be charged according to the extent of the damage.
  - b. For seriously damaged materials, the full replacement cost shall be charged.
3. Fines for lost books
  - a. The full replacement cost shall be charged
  - b. For books belonging to other libraries within the Chinook Arch Regional Library, Chinook Arch Regional Library policy 5.1.1 will apply
4. Procedures for notice of overdue materials and demand for return of materials
  - a. as per procedures set out by the board.
5. Revocation of borrower's cards
  - a. A borrower's card shall be revoked for the following reasons:
    1. Inappropriate behavior in the library.
    2. Willful damage of materials
    3. Defacing library materials
    4. Non-Payment of fines
6. Procedure for prosecution
  - a. Revocation of borrowing privileges (see 5(a) above)

- b. Placing the account with a collection agency or municipal by-law enforcement officer.
- c. If the charges are under \$2,000 the board could take the person to small claims court and pursue civil action.
- d. Lay charges under Section 41 of The *Libraries Act*. The board should consult with the municipal solicitor or the lawyer retained by the municipality to handle its legal work before proceeding with this step.



It is hereby noted these bylaws have been reviewed by the following Councils and have been ratified.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 2014

TOWN OF PINCHER CREEK

seal

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

M.D. OF PINCHER CREEK

Seal

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
CAO

VILLAGE OF COWLEY

Seal

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO



**NRCB** | Natural Resources  
Conservation Board

*Council  
Corresp. Action*  
Agriculture Centre, 100, 5401 - 1 Avenue S  
Lethbridge, Alberta T1J 4V6

T (403) 381.5166 F **F1b**

Toll Free 310.0000

February 4, 2014

Mr. Brian Hammond, Reeve  
MD of Pincher Creek No. 9  
Box 279  
Pincher Creek, AB T0K 1W0

**RECEIVED**  
FEB 07 2014  
M.D. OF PINCHER CREEK

Dear Brian:

With recent municipal elections there are many new councilors throughout the province. Alberta Agriculture and Rural Development (ARD) and the Natural Resources Conservation Board (NRCB) would like to take this opportunity to update new and returning councilors on the *Agricultural Operation Practices Act* (AOPA).

AOPA is legislation that is under the jurisdiction of ARD. It governs the management of manure and the permitting of confined feeding operations in the province. The NRCB is responsible for the delivery of the legislation, including the permitting process, complaint response and the enforcement of manure management regulations and permit conditions. Municipalities are a key partner in the AOPA permitting process and automatically have directly affected party status on all applications for new or expanding confined feeding operations.

We are offering to meet with you and your council members, at your convenience, to provide an overview of AOPA and its associated regulations, NRCB application and compliance processes and the support services that are available through ARD. The meeting would also be an opportunity to discuss the role of municipalities in the permitting process, how land use provisions in municipal development plans affect approval officer decisions on permit applications, and any concerns or questions that your municipality may have. Alternatively, we would also be pleased to attend a zone meeting of the Alberta Association of Municipal Districts and Counties to provide a presentation and meet with council members.

If you are interested in scheduling a presentation, or have any questions, please contact Andy Cumming at 403-381-5838 or the Lethbridge office at 403-381-5166.

Sincerely,

Andy Cumming, Director  
Field Services  
Natural Resources Conservation Board

Sean Royer, Director  
Environmental Stewardship Division  
Agriculture and Rural Development

cc: Peter Woloshyn, Chief Executive Officer, Natural Resources Conservation Board  
Dave Burdek, Assistant Deputy Minister, Policy and Environment Sector,  
Agriculture and Rural Development

# Municipal District of Taber

Administration Office



February 13, 2014

MD of Pincher Creek  
1037 Herron Avenue  
Pincher Creek, AB  
T0K 1W0

RECEIVED

FEB 18 2014

M.D. OF PINCHER CREEK

RE: Highway 3 Economic Development Association

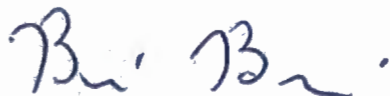
In March 2001 the **Highway 3 Economic Development Association** was established for the expressed purpose of promoting improvements and increased traffic on Highway No. 3 and which included the participation of municipalities, cities, towns, associations, businesses, school districts, attractions and other groups or individuals who share the vision of the association.

As the Association has not been active since November 22, 2012, as the vice-chair of the association I am calling for an organizational meeting to be held on March 27, 2014 at 1:30 p.m. at the Taber Heritage Inn for the purpose of re-establishing the Association Executive, reviewing the plans for Highway 3 twinning with Alberta Transportation who will be in attendance and to begin working towards our regional goals which will strengthen our respective communities and organizations.

Please undertake the **appointment of one of your elected officials** who can attend the meeting to reactivate the association for the important regional benefits that we hope to accrue through active communication and interaction with our provincial government on the issue of economic development within the Highway 3 corridor, and especially the issue of highway twinning.

We look forward to seeing you in Taber on March 27, 2014.

Sincerely,



Brian Brewin  
Reeve  
Municipal District of Taber



Council  
Corresp - Action

## LIVINGSTONE RANGE RECREATION PARK SOCIETY

F1d

PO Box 31, Lundbreck, AB,, T0K 1H0

ph: 403-628-3600

February 20, 2014

Municipal District of Pincher Creek  
ATTENTION: REEVE and COUNCIL

RE: PLACEMENT OF COMMEMORATIVE PLAQUE AT or ON THE SITE OF  
WILLOW VALLEY SCHOOLHOUSE – LANDOWNER APPROVAL

This year is the 100<sup>th</sup> anniversary of Willow Valley Schoolhouse. We are planning a three day celebration for September 5, 6 & 7, 2014.

We are busy raising funds for our activities. Today I am sending off a grant application with the Alberta Historical Resources Foundation requesting funding for the purchase and placement of a permanent bronze marker. This small marker (12" x 20") will be placed on the property, most likely on the exterior wall to the right of the entrance door.

The granting process requires that we provide "*written approval for installation from the landowner*".

Do we have your approval, and, if so, may we please have a letter stating your support?

Thank you for your attention to this matter.

Sincerely,  
Livingstone Range Recreation Park Society



Pat Nowlin  
Director, and  
Chairman, Centennial Committee

January 31, 2014

RECEIVED  
FEB 06 2014  
M.D. OF PINCHER CREEK

Mr. Brian Hammond  
Reeve  
Municipal District of Pincher Creek  
P.O. Box 279  
Pincher Creek, AB T0K 1W0


Dear Reeve Hammond:

**Subject: Municipal Grant Payment**

Please be advised that a grant in the amount of \$251,524 is being electronically transferred to the Municipal District of Pincher Creek under the 2013 Basic Municipal Transportation Grant.

We look forward to working with your municipal district in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Mr. Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.  
Regional Director

cc: Municipal Programs

February 6, 2014

RECEIVED

FEB 10 2014

M.D. OF PINCHER CREEK

Ms. Anne Stevick  
Chinook Area Land Users Association (CALUA)  
P.O. Box 2392  
Pincher Creek, AB  
T0K 1W0

Dear Ms. Stevick:

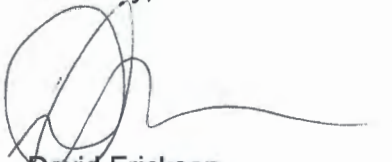
Re: Review of SATR Needs Identification

Thank you for your letter dated February 5, 2014, regarding the SATR development in southern Alberta. In your letter, you raised a number of important issues, and the AESO would welcome the opportunity to travel to Pincher Creek to meet with your association in order to discuss your concerns.

My Director of Corporate Communications, Mike Deising, will be contacting you to arrange a day and time suitable to your association.

Thank you again for taking the time to share your concerns with us. The AESO looks forward to meeting with the Chinook Area Land Users Association in the near future.

Sincerely,



David Erickson  
President, CEO

cc: Premier Alison Redford  
Diana McQueen, Minister of Energy  
Danielle Smith, MLA Wildrose  
Pat Stier, MLA Wildrose  
MD of Pincher Creek  
JP Mousseau, Alberta Utilities Commission  
Rob Spragins, Alberta Utilities Consumer Advocate



## TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156

FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca



F2c

Council  
Corresp - For Info

RECEIVED

FEB 11 2014

January 21, 2014

M.D. OF PINCHER CREEK

M.D. of Pincher Creek  
Box 279  
Pincher Creek, AB  
TOK 1W0

**Re: Bobby Burns Fish Pond Deck – Funding Request**

Please be advised that the Town of Pincher Creek passed the following resolution at their January 13, 2014 Regular Council meeting;

*That the Council for the Town of Pincher Creek agree to fund half of the Bobby Burns Fish Pond Deck in the amount of \$3668.36 to come from the general contingency fund account 7412002770.*

Accordingly, please find the enclosed cheque.

Trusting this information to be satisfactory however, should you have any questions or concerns, please contact our office.

Yours Truly,

Laurie Wilgosh, CAO  
Town of Pincher Creek

Cc: Royal Canadian Legion Branch #43

/lg



F2d

Received Feb 20, 2014



“ The Lundbreck Gardeners “ would like to thank you, the Joint Funding Committee for the Town of Pincher Creek & the Municipal District of Pincher Creek No. 9 for the grant of \$2500.

We appreciate your donation which will be used in the beautification projects in Lundbreck.

Rose Olson/ secretary

*Rose Olson*

# Alberta SouthWest Bulletin February 2014

## Regional Economic Development Alliance (REDA) Update



- James Van Leeuwen, Ventus Development Services, provided a special presentation on broadband issues. In the context of economic development, it is increasingly evident that this is a vitally important issue in AlbertaSW. Next steps toward developing a specific plan for the region will be researched and presented at the next Board meeting.
- Natalie **Gibson** presented two days of Economic Developers Alberta (EDA) training: "Business Investment and Attraction" to 33 participants and "Economic Development for Elected Officials" to 20 participants. The courses are a very good way to network and discuss governance and community leadership as it relates to creating the context for balanced growth to occur in our communities.
- Community Futures (CF) Alberta Southwest, CF Crowsnest Pass and AlbertaSW REDA have formed a partnership to pilot an innovative Foreign Direct Investment (FDI) project. Supported by a combination of federal and provincial resources, this will be the first phase of developing a regional FDI strategy. Collaboration, workshops and research will have a high level of regional engagement, collecting information through the Regional Economic Advice and Liaison (REAL) Team Network and also establishing Community Investment Readiness (CIR) task team to tackle specific issues. Call the AlbertaSW office if you would like to be involved or know more about the projects!
- The Alberta SouthWest Photo Gallery has been reformatted for easier sharing, improved viewing, and better overall presentation. Partner communities and media can now access over 1,000 images of the region. View the photos at <https://albertasouthwest.shutterfly.com/pictures>  
Please call the AlbertaSW office for information to download or upload your photos!

### UPCOMING:

- ❖ 14th Annual Growing Rural Tourism Conference, Camrose AB  
Monday March 3, 2014 - Wednesday March 5, 2014 Regional Exhibition Center
- ❖ 4th Annual Canadian Badlands Tourism Development Conference and AGM, Lethbridge AB  
Tuesday, March 25, 2014 - Thursday March 27, 2014 Coast Hotel
- ❖ Annual Economic Developers Alberta (EDA) Conference 2014, Kananaskis Country AB  
Wednesday April 9, 2014 - Friday April 11, 2014 Delta Hotel
- ❖ Alberta SouthWest Annual General Meeting Wednesday June 4, 2014, Waterton Lakes AB
- ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB  
Wednesday September 10, 2014 - Friday September 12, 2014
- ❖ 46th Annual Economic Developers Association of Canada (EDAC) Conference, Calgary AB  
Saturday September 27-30, 2014 - Tuesday September 30, 2014

**WWW.ALBERTASOUTHWEST.COM**

Alberta SouthWest  
Box 1041  
Pincher Creek AB T0K 1W0  
403-627-3373 or 1-888-627-3373  
[bev@albertasouthwest.com](mailto:bev@albertasouthwest.com)  
[bob@albertasouthwest.com](mailto:bob@albertasouthwest.com)



# Alberta SouthWest Regional Alliance

## Minutes of the Board of Directors Meeting

Wednesday December 4, 2013

Provincial Building – Pincher Creek



### Board Representatives

Lloyd Kearl, Cardston County  
Jordan Koch, Glenwood  
Rene Gendre, Fort Macleod  
Blair Painter, Crowsnest Pass  
Maryanne Sandberg, MD Willow Creek  
Beryl West, Nanton  
Shelley Ford, Claresholm  
Tammy Rubbelke, Pincher Creek  
Garry Marchuk, MD Pincher Creek

### Resource Staff

Kathy Wiebe, Executive Assistant, MD Ranchland  
Bev Thornton, Executive Director, AlbertaSW  
Bob Dyrda, Communications Coordinator, AlbertaSW

### Guest Councillors

Rick Everett, Nanton

#### 1. Welcome and Introductions

#### 2. Approval of Agenda

Bev Thornton asked to add correspondence from AUMA. It will be inserted after #11.

Moved by Maryanne Sandberg THAT the agenda be approved as amended.

**Carried.** [2013-12-343]

#### 3. Approval of Minutes

Moved by Rene Gendre THAT the minutes of October 2, 2013 be approved as presented.

**Carried.** [2013-12-344]

#### 4. Approval of Cheque register

Bev Thornton explained the procedure that is used and advised that this would be presented at the next meeting.

Moved by Shelley Ford THAT presentation of cheque register be deferred until next meeting.

**Carried.** [2013-12-345]

#### 5. Election of Executive

Moved by Maryanne Sandberg THAT in the absence of the current Chair, Board representative Lloyd Kearl conducts the nomination process.

**Carried.** [2013-12-346]

Tammy Rubbelke nominated Brian "Barney" Reeves as Chair.  
Blair Painter nominated Lloyd Kearl as Chair.

Moved by Garry Marchuk THAT nominations cease.

**Carried.** [2013-12-347]

Voting determined Lloyd Kearl to be declared Chair.

Maryanne Sandberg nominated Barney Reeves as Vice Chair.

Moved by Blair Painter THAT nominations cease.

**Carried.** [2013-12-348]

Dr. Brian "Barney" Reeves declared Vice Chair.



Jordan Koch nominated Tammy Rubbelke as Secretary Treasurer.  
Moved by Rene Gendre THAT nominations cease.  
**Carried.** [2013-12-349]  
Tammy Rubbelke declared Secretary Treasurer.

Garry Marchuk nominated Jordan Koch as Designated Director.  
Moved by Beryl West THAT nominations cease.  
**Carried.** [2013-12-350]  
Jordan Koch declared as Designated Signing Authority.

By consensus, Board also named Mayors Blair Painter, Rene Gendre and Jordan Koch to ensure representation on behalf of AlbertaSW at Mayors and Reeves Meetings.

6. Notice of Motion from October 2, 2013:  
Regional Business License Policy and  
Procedures amendment

Moved by Shelley Ford THAT the Board amend Regional Business License Policy and Procedure by adding:  
"The Regional Business License agreement between partner municipalities applies only to business license fees and does not preclude costs and regulations associated with development permits or other requirements."  
**Carried.** [2013-12-351]

7. Overview of 2012-2013 Operations Plan and  
Annual Report

Discussion and questions regarding projects and budgets.  
Accepted as information.

8. SouthWest Invest update

- "13 WAYS" Audit: AlbertaSW will be piloting a fresh approach to aligning leadership, governance and community engagement.

Each community will be asked to identify key people who have a stake and impact on community leadership and governance.

- Broadband is seen to be vitally important in AlbertaSW. Board discussed the implications and importance of broadband connectivity in the region to support attracting new people and new investment to our communities. There is an interest to better understand the issues

Presentation on the topic will be arranged for next meeting.

Moved by Blair Painter THAT the update and discussion be accepted as information.

**Carried.** [2013-12-352]

9. Crown of the Continent Geotourism update

- The wide spread popularity of geocaching was discussed and suggested to fit well within geotourism development.
- Development of a Crown "app" is another item to explore
- AlbertaSW will have representation on the "Crown Roundtable Conference planning committee

Moved by Beryl West THAT the update and discussion be accepted as information.

**Carried.** [2013-12-353]



10. Communications Coordinator Report
- Bob Dyrda provided an update on Wi-Fi analytics.  
These reports will also be sent electronically to the Board.
- Moved by Maryanne Sandberg THAT the reports be accepted as information.  
**Carried.** [2013-12-354]
11. Correspondence  
from AUMA President Helen Rice to  
Deputy Premier, Hon. Thomas Lukaszuk
- Ms. Rice has asked the Deputy Premier, Minister of Enterprise and Advanced Education, to ensure that Regional Economic Development Alliances (REDAs) are actively engaged and are fairly and fully included in the results based budgeting review that the province has enacted, emphasizing the value and benefit of regional collaboration.
12. Executive Director Report
- Moved by Shelley Ford THAT the report be accepted as information.  
**Carried.** [2013-12-355]
13. Roundtable updates
- Action items:
- Schedule another session of EDA Business Investment and Attraction training for Board meeting day, February 5th.
  - Arrange for a broadband information presentation at the next Board meeting.
  - Identify and connect with markets where there are families and workers that we want to attract to the region. Example: attend trade shows in For MacMurray.
  - Provide Board contact list so that communities can share information regarding specific issues (residential development, taxation effects that encourage/discourage value-added activity in rural municipalities, etc.).
14. Board Meetings:  
January 1, 2014: no meeting  
February 5, 2014: Pincher Creek (tentative)
15. Adjournment
- Moved by Garry Marchuk THAT the meeting be adjourned.  
**Carried.** [2013-12-356]

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Chair

Date

APPROVED February 5, 2014

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Secretary/Treasurer

Date